

Planning Guide
Master of Education in Instructional Leadership
Student Affairs/Higher Education
School of Teacher Education and Leadership



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Name of Candidate: _____ USU A#: _____

I. College Core Requirements (12 credits)	Credit	Grade	Completion Date	Nature of Credit*
EDUC 6010 Introduction to Program Evaluation (3)				
TEAL 6190 Theories of Learning and Models of Teaching (3)				
TEAL 6410 Social Foundations of Education (3)				
TEAL 6710 Diversity in Education (3)				
Total Core Requirement Credits (12)				

II. Student Affairs/Educational Leadership Core (18 Credits)	Credit	Grade	Completion Date	Nature of Credit*
TEAL 6850 Introduction to Leadership in Student Affairs/Higher Ed (3)				
TEAL 6890 College Student Development Theory (3) - may also be listed as TEAL 6560 – Student Involvement Theory				
TEAL 6090 Theories of Organizational Leadership in Education (3)				
TEAL 6500 School Finance and Resource Management (3)				
TEAL 6860 Legal and Policy Issues in Higher Education (3)				
TEAL 6880 Internship in Student Affairs/Higher Education (3)				
Total Core Requirement Credits (18)				

III. Electives (6 credits minimum)

Choose two USU graduate-level courses that relate to your career interests and are pre-approved by your program advisor; One suggested course filled in below	Credit	Grade	Completion Date	Nature of Credit*
TEAL 6870 Academic Advising and Retention in Higher Education				
Total Elective Credits (6)				
TOTAL CREDIT HOURS REQUIRED IN M.ED. PLAN C PROGRAM (36)				

*Nature of Credit Code: If USU credit, leave blank. If Transfer credit, insert T (To be approved by graduate advisor - Normally 6, but up to 12 credits with prior approval).

IMPORTANT MASTER'S DEGREE POLICIES

- X A maximum of 12 credits earned prior to matriculation can be applied towards degree. No more than 8 workshop credits are allowed.
- X This program of study form should be submitted to the graduate program coordinator for approval by the School of Graduate Studies prior to completing 24 credits of coursework.
- X **Notify the graduate program coordinator at the beginning of the semester you plan to graduate.** The graduate program coordinator will then submit a Plan C completion of requirements form to the School of Graduate Studies.
- X Please notify the School of Teacher Education and Leadership if you are unable to take a course during the spring or fall semesters. You can meet the continuous registration requirement by paying a \$100 fee to the School of Graduate Studies.
- X Course substitutions require prior approval of advisor, signed approvals should be kept on file; program changes are submitted to the School of Graduate Studies.
- X The M.Ed. degree should be completed within 6 years from the date of matriculation. Maximum age of coursework that can be applied towards your degree is 8 years. Course revalidation plans require written approval from the Dean for the School of Graduate Studies.